



Terms and Conditions

- 1) The duration of each lesson is 1.5 hours.
- 2) All in-class students are required to pay a one-time **registration and material fee of \$50.00.**
- 3) The following table show the lesson fees:

No. of subjects	Online	In-Class		
	4 weeks	4 weeks (GIRO)	4 weeks	12 weeks
1 subject	\$120	\$150	\$180	\$450
2 subjects	\$220	\$280	\$330	\$800
3 subjects	\$300	\$380	\$450	\$1050

- 4) There will be no replacement classes/ refund for classes missed by students on their own accord.
- 5) No classes will be conducted by the school if the lesson falls on a Public Holiday. Students will not be charged if the lesson falls on a Public Holiday.
- 6) Penciltutor School reserves the right to amend the terms and conditions without prior notice.

Payment Methods

- a) Cash
- b) PayNow

UEN: 200601708E

(Please include your name in the remarks section.)

- c) Bank Transfer

PENCILTUTOR SCHOOL PTE. LTD
UOB Current Account
371-300-188-9

(Please include your name in the remarks section.)

- d) GIRO

Please fill in Part 1 of "Interbank GIRO Application Form" and mail it to:

PENCILTUTOR SCHOOL PTE. LTD
Blk 102, #02-135
Yishun Avenue 5
Singapore 760102



INTERBANK GIRO APPLICATION FORM

PART 1: FOR APPLICANT'S COMPLETION	
Date (DD/MM/YYYY):	Name of Billing Organisation ("BO"): PENCILTUTOR SCHOOL PTE LTD
To: Name Of Bank/Finance Company:	Billing Organisation's Customer's Name:
	Customer's NRIC/Passport Number:
Branch:	Billing Organisation's Customer Reference Number:
<p>(a) I/We hereby instruct you to process the BO's instructions to debit my/our account. (b) You are entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for so doing. You may also, at your discretion, allow the debit even if this results in an overdraft on the account and impose charges accordingly. (c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the BO.</p>	
My/Our Name(s):	My/Our Contact Number (s):
My/Our Account Number:	My/Our Signature(s): (As in Bank/Finance Company's Records)

PART 2: FOR BILLING ORGANISATION'S COMPLETION		
Bank Code 7375	Billing Organisation's Account Number 3713001889	Billing Organisation's Customer Reference Number:
Bank Branch 045		

PART 3: FOR BANK/FINANCE COMPANY'S COMPLETION		
Reason for rejection (if applicable):		
_____ Name of Approving Officer	_____ Authorised Signature	_____ Date (DD/MM/YYYY)